

2010 West Nashville Farmer's Market Rules and Regs

1. Acceptance of vendors will be at the discretion of the Market Organizer. Acceptance is based on quality of the product(s) and the relevance of the product(s) to the overall diversification and mission of the Market.
2. It is the responsibility of each producer to abide by all state and federal regulations that govern the production, labeling, or safety of the product the vendor offers for sale at the market. Failure to comply may result in forfeiture of your booth. If you have any questions on this matter, please speak to the Market Organizer or call the Food Manufacturing Administrator for the Tennessee Department of Agriculture Regulatory Services. Scales must be certified by the Tennessee Department of Agriculture and must be posted as approved.
3. Pricing of goods sold at the market is the sole responsibility of the individual vendor. Fraudulent, dishonest, or deceptive merchandising or collusion to set prices among vendors may be grounds for forfeiture of the right to do business at the Market.
4. In general, only producers may sell at the market. Farmers who wish to sell at this market must submit an application to the Market Organizer that certifies that they grow their own produce and/or proteins or make their value-added product. ***No wholesale brokers will be allowed.***
5. A producer is defined as the person who grows or makes the product. This may include the producer's immediate family, partners, employees or a local cooperative. Multiple producers may be represented in one space only if all the producer's farm certificates are displayed and the products are clearly marked as to their origin. Any false representation of product will be grounds for expulsion from the market. The producer's name must be clearly displayed in each booth.
6. All produce and protein sold must be locally grown. Locally grown means that the product must have been grown/raised within a 100-mile radius of Davidson County, TN or within the State of Tennessee. Allegations of sidestepping this regulation will be vigorously investigated and may result in expulsion from the market.
7. All market vendors should prepare for a site visit by the Market Organizer during the growing season. Failure to allow a site-visit once given reasonable notice may be grounds to revoke your right to vend.

8. For growers, a producer certificate must be completed before selling at the market. The certificate will be provided by the market and must be filled out and signed by your County Extension Agent. The Market Organizer will retain the original. **A COPY MUST BE DISPLAYED IN YOUR MARKET SPACE.** Vendors must also bring certificates from any other farms they are selling for. If you have your certificate from last year and have not moved the location of your farm, it may not be necessary to procure another one.

9. Farmers may also sell other farm-based products, including value-added products if at least one ingredient or material used in the product has been grown on their farm.

10. All baked goods, jams, jellies, sauces, cider, breads and meats **MUST** be prepared in legal, licensed, approved and inspected facilities by the Tennessee Department of Agriculture or USDA. All processed foods must comply with all applicable state and federal health and safety regulations. A copy of the commercial kitchen certificate must be displayed in the booth at all times.

11. Non-farm vendors must also prepare an application for the Market Organizer, along with a sample or photos of the product(s) they wish to sell. Non-farm vendors must make the product they wish to sell. Selections will be made on the basis of quality, originality, and space availability. The Market Organizer must prescreen all items during scheduled screening days only. **Priority will be given to farm vendors at a ratio of four farmers to each non-farm vendor.**

12. Day Vendor spaces will be assigned on a first come basis. Vendors should contact the Market Organizer at least one week in advance to obtain a space assignment.

13. The weekly price of a booth will be set as follows: \$10 if your booth has income under \$200, \$15 if between \$201-300, \$20 if between \$301-400, and \$25 if \$401 or above. We ask that you give the designated amount on the honor system to the Market Organizer before the close of market. Any additional amount you feel you would like to give can be donated to the musicians, as they depend on tips for their income at market.

14. Spaces may be reserved for all or part of a market season. If vendors who have reserved spaces are going to miss a particular market day(s), the vendor must notify the Market Organizer three days in advance of the market day(s) they will miss. Vendors who continually miss the market will forfeit their rights to their booth space.

15. No refunds of reservation payments will be made under most circumstances. Reserved spaces that are vacated may be rented out to other vendors at the discretion of the Market Organizer.
16. The market will be held every Saturday, rain or shine.
17. The Market Organizer has the authority to change the market hours on special occasions.
18. The market will be open for retail sales from 9 am to noon each Saturday of the market season (generally May through October).
19. Vendors should be set up 5 minutes before 9 am and all vehicles MUST be parked away from the market site to allow for optimum customer parking.
20. No goods are to be sold before the market officially opens or after the market officially ends. A Market representative is responsible for officially opening and closing the market each day.
21. Each vendor is required to stop selling at the close of the market and have everything loaded for removal one hour after the close of the market.
22. In general, vendors are required to stay until the market closes even if they have sold all of their goods. The Market Organizer must approve exceptions to this policy in advance.
23. Each vendor must leave his or her selling area clean and in orderly condition. All refuse and unsold goods must be removed from the market area by the vendor. Vendors will be assessed a fee (\$100.00-\$5,000.00) for cleanup if the market has to clean up after you.
24. There will be NO smoking by vendors in any booth spaces. You are responsible for the proper disposal of any cigarette remains around your booth space. ***The West Nashville Farmer's Market is a no smoking market.***
25. All vendors must adhere to sanitary procedures for selling produce and value-added items. All vendors must dress appropriately. Shoes and shirts are required.
26. Vendors may not bring domestic pets into the market.
27. The sale of live animals is not allowed in the market.

28. Generators are not allowed in the market

29. At the end of the market, the market has organized a food gleaning. An approved community group and/or non-profit will accept donations of food and distribute it to people in the community who need it.

30. The Market Organizer's job is to coordinate all of the weekly activities and to implement the market's policies. The Market Organizer also acts as a conduit of information between the vendors, customers and community partners. The Market Organizer has complete authority to interpret and implement policies at the market site.

31. Any Vendor or customer with complaints regarding policy or implementation of policy can request a meeting with the Market Organizer and will be contacted in a timely manner to schedule a meeting. Thank you for your involvement in our community's farmers market.